

ALPHA SIGMA CHAPTER OF DELTA KAPPA GAMMA INDIANA

The Delta Kappa Gamma Society International

Thursday, May 14, 2020

Executive Minutes

An executive meeting of the Alpha Sigma chapter was held via Zoom at 1:00 p.m. CT on May 14, 2020, to discuss future meetings set by the Society during the COVID-19 pandemic.

President Sharon Richie, Recording Secretary Jody Arndt, Corresponding Secretary Sheila Akers, Treasurer Kathy Ward, and Parliamentarian Sharon Henderson were in attendance. Lauren Akers, vice president for the next biennium, and Beth Cohagan, newly elected recording secretary, were invited to the meeting as well.

President Richie's Announcements:

- Copies of the form used for reporting 2020-2022 chapter officers (Form 110) were mailed to our state organization president Jo Jones, state executive secretary Carol Herzog, and to Society Headquarters on April 23. A copy of this form must also be mailed to Jo Ann Manes, the state's immediate past president.
- Committee Chairmen and Officer Training (CCOT), originally scheduled for June 13 & 18, has been postponed. Jo Ann Manes will be contacting officers and some of their committee chairs [programs, membership, publicity/communication] to announce training being held electronically.
- The DKG Society International Administrative Board has requested that the email addresses of international board members not be printed in program books. Addresses may be accessed on the DKG website.
- Sharon plans to complete the Golden Key application. The chapter was not represented at the State Executive Board Meeting held in September, but it may still be granted Honorable Mention status.
- The State Convention Steering Committee Meetings will be held using Zoom until further notice.

Updates from Treasurer Kathy Ward:

- Seventeen members have already paid their chapter dues.
- A resignation letter from Kathy Brown was received via email on May 11.

New Business:

- Business meetings will be held using a video conferencing application until further notice. Zoom was the app of choice for today's meeting, but other apps (e.g., Skype, Google Meet) may be used.
- Installation of officers for the next biennium will occur via Zoom in June. [June 18th was suggested after the meeting.]
- The seven women nominated for membership were approved by electronic voting. Orientation will be held in late July via Zoom. The 2020-2022 Membership Committee should make arrangements for the orientation meeting. [In the past, Sheila has sent invitations to the candidates.]
- A recommitment ceremony and induction of new members will be held in September.
- Sign-up for chapter committees will end June 1st. Members who fail to contact Sheila or another officer about their preferences will be assigned to committees.
- President Sharon Richie will present Madeline Hewlett, recipient of the 2019 Grant-in-Aid, with a \$1,000 check. [Maddie, a graduate from Knox Community High School, is now attending Valparaiso University.]
- The scholarship committee's recipient choice for the 2020 Grant-in-Aid received chapter approval via electronic voting. Anna Blocker, a senior from Culver Community High School, will be presented with an award certificate. Sheila Akers was given permission to sign the names of officers on the award certificate.

- Sheila, chairman of the Support Early-Career Educators project, presented an itemized bill for the new teacher gift bags distributed last fall. The cost of the gift bags is covered in the chapter budget; however, an electronic vote will affirm member approval of this expense (\$290.10). Treasurer Kathy Ward will check to see how much money was collected for this project.

With no further business, the executive meeting ended at 1:30.

Respectfully submitted,

Jo Ellen Arndt, recording secretary

Sharon Richie, president

Approved June 18, 2020